



BAR HILL COMMUNITY ASSOCIATION (BHCA)

Registered Charity # 1195382

Meeting Minutes

Date:	11th July 2023
Time:	20:00 - 20:30
Location:	Bar Hill Sports & Social Club, The Spinney
Called By:	Andy Pellew (Chair of Trustees)
Summary:	Monthly Meeting
Note Taker:	Jenni Foster-Smith (Secretary)
Documents:	REF1 Meeting minutes from Meeting on 13th June

Notes for Agenda Items

Ref	Notes
01	Apologies for absence – Hilary Whipp (HW, Treasurer) Present: BHCA Trustees: Bunty Waters (BW), Jo Hall (JH), Laura Chapman (LC, Vice Chair), Barry Dean (BD), Jenni Foster- Smith (JFS, Secretary), Antony Mitchell (AM), Andy Pellew (AP, Chair), Kate De Costa (KDC).
02	Minutes from 13th June 2023. JFS did send the action log, AP did not receive it. Action - JFS to update the action log and circulate. LC to speak to Tara about the noticeboard at Tesco - LC did speak to Tara. Tara confirmed the noticeboard can be used, but the lock needs mending. Craftshed have said they can help fix and maintain the noticeboard. Action - LC to get something in writing from Tesco. No response from Digicopy about the printer. Action - HW and/or AP to chase Digicopy.

03	Declaration of Interests: Bar Hill Parish Council: Bunty Waters, Anthony Mitchell, Jo Hall Bar Hill Residents Association: Andy Pellew, Laura Chapman, Bunty Waters, Jo Hall, Anthony Mitchell, Barry Dean
04	Announcements/ Update from the Chair: Scanning of old BHN - AP scans them while standing in his kitchen, he is managing to scan a large number each month. He then drops off the hard copies to the library, who send them off to be archived (in the Cambridgeshire archives).
05	Financial Update: Still in a good position, with BHN bringing in a lot of money. BHN is in surplus, BHCA is in deficit, some funds need to be moved to amend this. Action - BHN committee need to meet and agree to move the funds. BHCA could put some BHN copies in the Longstanton post office, as well as the library phonebox in Lolworth. Action - AM willing to take the BHN to the industrial estate with a covering letter to introduce the BHCA and make them aware they can advertise in the BHN. Template for headed paper is in the google drive. AM donated £80 for a laptop, that he was then going to buy via the BHCA, but the offer has now stopped, so he has submitted an invoice to claim the money back.
06	Fete and Festival - It was a busy event (4 bins full of rubbish). The church felt like they weren't part of it, as people weren't venturing that way. The church could offer their afternoon teas in the village hall instead. KDC should promote in the BHN that it is only 4 people that organise the whole event, with an extra 5 helping out on the day. Could there be a general bank of volunteers, friends of the BHCA? Christmas Tree - LC confirmed she did not want to continue with the management of this sub-committee, as it is too time consuming. BD has offered to take over this sub-committee. Tree costs £2k, it needs fundraising. PC could set up a working committee, could then put BD on it, pay the working committee from PC funds, and that might cover the costs (this is an idea, might not be viable).

	Another option is to see what grants are available. Ivor (from the christmas company) needs to know as soon as possible, by September ideally. The BH market is the 27th November, that would be the date the light switch on should be. Final decision about the tree at BHCA next meeting. Action - AP to contact PTA about the Christmas colouring competition. PTA doing fireworks again, we donated £500 last year, they made £1300 from the event, so surely they won't need a donation from BHCA. Parks and Rec - The survey got over 100 responses, with the preferred park being Wicksteed. Action - JFS to send an update to the school to include in their weekly update. Action - JFS to contact all businesses in Bar Hill (and a 5 mile radius) for sponsorship of the new park.
10	Matters arising from the AGM - Finance updates, this is with AP and HW.
97	Any Other Business (inc. Agenda items for future meetings): AM had an update about a grant that is available. It is a £40k grant for a community building (106 grant). Action - discuss this with the craftshed, there could be a new community building, or update the scout hut. The new building could be classed as a charity building, if the BHCA hold their meetings there. The Social Club made £50 profit this year (AP attended their AGM). Agenda item for next meeting - BHCA to join PC for a community building working party. Need volunteer policy for the BHCA. Action - AP to look at the agenda for the August meeting, and confirm if a meeting is needed that month.

98	Date of next meeting (second Tuesday of next month @ 19:30pm): 8th August.
99	Meeting closed at 20:30.

Dated: 24- July - 2023 JFS	Dated: 18 - May - 2023 
Jenni Foster-Smith (Secretary)	Andy Pellew (Chair of Trustees)